

Save America's Treasures

FY 2003 Historic Preservation Fund Grants to Preserve Nationally Significant Intellectual and Cultural Artifacts and Historic Structures and Sites

GUIDELINES AND APPLICATION INSTRUCTIONS

Applications are invited for Federal Save America's Treasures Grants. At the time of printing of this application, Congress had not completed the appropriations for the Department of the Interior. **Grants cannot be awarded unless funds are appropriated.** The grants are administered by the National Park Service in partnership with the National Endowment for the Arts, the National Endowment for the Humanities, the Institute of Museum and Library Services, and the President's Committee on the Arts and the Humanities. Grants are awarded through a competitive process. Eligible activities, selection criteria, administrative and funding requirements and application submission instructions follow.

Grants are available for preservation and/or conservation work on nationally significant intellectual and cultural artifacts and nationally significant historic structures and sites. Intellectual and cultural artifacts include artifacts, collections, documents, sculpture and works of art (hereinafter *collections*). Historic structures and sites include historic districts, sites, buildings, structures and objects (hereinafter *historic properties*).

A Federal Save America's Treasures Grant requires a dollar-for-dollar non-Federal match, which can be cash or donated services. The grant and the non-Federal match must be used during the grant period, which is generally 2 to 3 years, to execute the project. The minimum grant request for collections projects is \$50,000 Federal share; the minimum grant request for historic property projects is \$250,000 Federal share. The maximum grant request for all projects is \$1 million Federal share. The selection panel may, at its discretion, award less than the minimum grant request. In 2002, the average Federal grant award to collections was \$135,000, and the average award to historic properties was \$258,000. A list of projects funded in 2002 begins on page 6. This list provides ideas of the activities funded by these grants.

Applicants should review the Selection Criteria and Review Criteria very carefully and read these Guidelines and Application Instructions in detail before completing the application. Applicants should give careful consideration to whether support should be requested for a collection or for a historic property. **Applications must be received by Thursday, March 20, 2003.**

WHO MAY APPLY

- Federal Agencies funded by the Department of the Interior and Related Agencies Appropriations Act (see below).
- Nonprofit, tax-exempt 501(c), U.S organizations.
- Units of state or local government.
- Federally recognized Indian Tribes.

FEDERAL AGENCIES FUNDED BY THE DEPARTMENT OF THE INTERIOR AND RELATED AGENCIES

APPROPRIATIONS ACT

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| • Advisory Council on Historic Preservation | • National Endowment for the Humanities |
| • Bureau of Indian Affairs | • National Gallery of Art |
| • Bureau of Land Management | • National Park Service |
| • Commission of Fine Arts (Washington, D.C.) | • Office of Navajo & Hopi Relocation |
| • Department of Energy | • Office of Surface Mining Reclamation & Enforcement |
| • Holocaust Memorial Commission | |
| • Indian Health Service | • Presidio Trust |
| • Institute of American Indian & Alaska Native Culture & Arts Development | • Smithsonian Institution |
| • Institute of Museum and Library Services | • U.S. Fish and Wildlife Service |
| • Kennedy Center for the Performing Arts | • U.S. Forest Service |
| • Minerals Management Service | • U.S. Geological Survey |
| • National Capital Planning Commission | • Woodrow Wilson International Center for Scholars |
| • National Endowment for the Arts | |

Federal agencies not listed above, but collaborating with a nonprofit partner to preserve the historic properties or collections owned by the Federal agency, may submit applications through the nonprofit partner. The nonprofit partner must submit the application on behalf of the Federal agency and will be the grantee of record.

WHAT IS FUNDED

Preservation and/or conservation work on nationally significant intellectual and cultural artifacts and nationally significant historic structures and sites. Intellectual and cultural artifacts include artifacts, collections, documents, sculpture and works of art (hereinafter *collections*). Historic structures and sites include historic districts, sites, buildings, structures and objects (hereinafter *historic properties*).

WHAT IS NOT FUNDED

- Acquisition (i.e. purchase in fee simple or interest) of intellectual and cultural artifacts, historic sites, buildings, structures or objects.
- Survey or inventory of historic properties or cataloging of collections.
- Long-term maintenance or curatorial work beyond the grant period.
- Interpretive or training programs.
- Reconstruction of historic properties (i.e. recreating all or a significant portion of a structure that no longer exists).
- Moving buildings or work associated with a building that has been moved.
- Construction of new buildings.
- Historic structure reports and condition assessments, unless they are one component of a larger project to implement the results of these studies by performing work recommended by the studies.
- Cash reserves, endowments or revolving funds. Funds must be expended within the grant period, which is generally 2 to 3 years, and may not be used to create an endowment or revolving fund or otherwise spent over many years.
- Costs of fund-raising campaigns.
- Historic properties and collections associated with active religious organizations (for example, restoration of historic churches that are still actively used as churches). Grants cannot be made to religious organizations or to nonprofit "friends" organizations if the grant-assisted work will be performed on a building used for religious services or functions. Historic cemeteries are not considered religious properties.
- Costs of work performed prior to announcement of award.
- **For Federal agency grantees** – Federal salaries, agency overhead or administrative costs.

ADMINISTRATIVE AND FUNDING REQUIREMENTS

- A dollar-for-dollar non-Federal match is required for all projects. Federal appropriations or other Federal grants (except CDBG grants from the Department of Housing and Urban Development) may not be used for match. The non-Federal match can be cash or donated services. It can be raised and spent during the grant period; it does not have to be "in the bank" at the beginning of the grant.
- The grant period is generally 2 to 3 years and is specified in the grant agreement.
- Grantees may not charge costs for time and/or materials not directly related to performing project work.
- Indirect costs, pursuant to a current Federally-approved Indirect Cost Rate, may be no more than 25% of the total of both the grant and non-Federal match. (This limit is stipulated in Section 102(e) of the National Historic Preservation Act, as amended.)
- By law, no individual project may receive more than one Federal Save America's Treasures grant.
- **For historic property projects** –
 - Projects funded under this program constitute "undertakings" as defined by Section 106 of the National Historic Preservation Act, as amended (16 U.S.C. 470). Accordingly, grant recipients must complete the consultation process with the State Historic Preservation Officer and the Advisory Council on Historic Preservation **prior** to the receipt of funds.
 - Section 102(a)(5) of the National Historic Preservation Act stipulates that: "no grant may be made under this Act . . . unless the grantee has agreed to assume, after completion of the project, the total cost of the continued maintenance, repair, and administration of the property in a manner satisfactory to the Secretary." In order to implement this statutory requirement, NPS requires that all Save America's Treasures grantees must ensure that the property owner encumbers the title to the grant-assisted historic property with a preservation easement or covenant running with the land, in favor of and enforceable in court by the State

Historic Preservation Office for a term of 50 years. Such preservation covenants must stipulate that the owners and their successors in interest, if any, shall repair, maintain, and administer the premises so as to preserve the historical integrity of the features, materials, appearance, workmanship, and setting that made the property eligible for the National Register of Historic Places.

- Federal assistance for the repair and development of historic properties is provided only for the benefit of the public. Accordingly, interior work (other than mechanical systems such as plumbing or wiring), or work not visible from the public way, must be open to the public at least 12 days a year during the 50-year term of the preservation easement or covenant.

GRANT AMOUNTS

- **For collections projects** – applicants may not request less than \$50,000 nor more than \$1 million Federal share.
- **For historic property projects** – applicants may not request less than \$250,000 nor more than \$1 million Federal share.

Please note that the selection panel may, at its discretion, award less than these minimum grant requests.

SELECTION PROCESS

A panel of experts representing applicable preservation and conservation disciplines will rank applications and make funding recommendations to the Secretary of the Interior. The Secretary of the Interior, in consultation with the President's Committee on the Arts and the Humanities, will select successful applicants and forward selections to the House and Senate Committees on Appropriations for concurrence. Awards will be announced after the Committees' concurrence and not before August 2003.

SELECTION CRITERIA

- The collections or historic properties must be demonstrated to be nationally significant. Applications not meeting this criterion will not receive further consideration. (See "National Significance" below and Application Section 7.)
- The collections or historic properties must be threatened, endangered or otherwise demonstrate an urgent preservation and/or conservation need. (See Application Section 8 A.)
- Projects must address the threat and must have a clear public benefit (for example, historic places open for visitation or collections available for public viewing or scholarly research). (See application Section 8 B.)
- Projects must be feasible (i.e. able to be accomplished within the proposed activities, schedule and budget described in the application), and the applicant must demonstrate ability to complete the project and match the Federal funds. (See Application Section 9)

NATIONAL SIGNIFICANCE

Applications not meeting this criterion will not receive further consideration.

The quality of national significance is ascribed to collections and historic properties that possess exceptional value or quality in illustrating or interpreting the intellectual and cultural heritage and the built environment of the United States, that possess a high degree of integrity and:

- That are associated with events that have made a significant contribution to, and are identified with, or that outstandingly represent the broad patterns of United States history and culture and from which an understanding and appreciation of those patterns may be gained; or,
- That are associated importantly with the lives of persons nationally significant in the United States history or culture; or,
- That represent great historic, cultural, artistic or scholarly ideas or ideals of the American people; or,
- That embody the distinguishing characteristics of a resource type
 - that is exceptionally valuable for the study of a period or theme of United States history or culture; or
 - that represents a significant, distinctive and exceptional entity whose components may lack individual distinction but that collectively form an entity of exceptional historical, artistic or cultural significance (e.g., an historic district with national significance), or
 - that outstandingly commemorate or illustrate a way of life or culture; or,
- That have yielded or may be likely to yield information of major importance by revealing or by shedding light upon periods or themes of United States history or culture.

FOR COLLECTIONS PROJECTS

The applicant must clearly demonstrate the national significance of the collection, in relation to the points above.

FOR HISTORIC PROPERTY PROJECTS

The district, site, building, structure, or object must meet at least one of the following criteria:

- Designation as a National Historic Landmark.
- Listing in the National Register of Historic Places for **national significance**. **Please note that properties can be listed in the National Register for their significance at the local, state, or national level; most properties are not listed for national significance.** The level of significance can be found in Section 3 - State/Federal Agency Certification of the property's approved National Register nomination. Contact your State Historic Preservation Office (SHPO) if you have questions about the level of significance or do not have a copy of the approved nomination.
- Determined eligible for listing in the National Register of Historic Places for its **national significance** by the Keeper of the National Register. Documentation of this determination by the Keeper must be attached to the application. If funded, the grantee must submit a National Register nomination to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in section 9 of the project budget.
- Evaluated as being eligible for listing in the National Register of Historic Places for **national significance** by the State Historic Preservation Office. The SHPO evaluates a property according to criteria laid out in 36 CFR 60 - *National Register of Historic Places* and may determine that the property is eligible for listing for its significance at the local, state or national level. The property must be determined to be eligible for listing for its national significance in order to be eligible for a Save America's Treasures grant. **A letter from the State Historic Preservation Office clearly stating that the building has been evaluated and is considered to be eligible for listing for its national significance and explaining the reasons why it is nationally significant must be attached to this application. Letters sent separately will not be considered part of the application.** If funded, the grantee must submit a National Register nomination, or an amended nomination supporting the national significance if the property is currently listed for its state or local significance, to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in section 9 of the project budget.

Questions about listing in the National Register of Historic Places and levels of significance in such listings should be addressed to the State Historic Preservation Office.

REVIEW CRITERIA

Complete applications will be evaluated and selected based on the following criteria. Reviewers' evaluations are based solely on the material provided in the application; letters of support or endorsement are not considered in the evaluation of applications.

NATIONAL SIGNIFICANCE (30% OF TOTAL SCORE)

The application must describe the national significance of the collection or historic property. Reviewers will evaluate the relative national significance of collections and properties using the criteria outlined on page 3.

THREAT TO THE HISTORIC PROPERTY OR COLLECTION (25% OF TOTAL SCORE)

The application must describe the current condition of the collection or historic property and explain how it is imminently threatened. The nature, the extent, and the level of severity of the threat, danger or damage to the collection or historic property must be clearly and convincingly argued.

HOW PROJECT ADDRESSES THE THREAT (25% OF TOTAL SCORE)

The application must describe the proposed preservation or conservation work and the key personnel involved; must clearly explain how the work will significantly diminish or eliminate the threat, danger or damage; and must demonstrate the clear public benefit of the project.

PROJECT BUDGET AND ABILITY TO SECURE NON-FEDERAL MATCH (20% OF TOTAL SCORE)

The budget must be clear and all items must be eligible, reasonable and relevant to the project. Additional sheets may be attached if necessary to justify specific budget items or explain specific costs. Applicants must indicate how they will obtain the required non-Federal match that must be used during the grant period.

FOR ADDITIONAL INFORMATION

Applicants can obtain an electronic version of the instructions and application at the following web sites. Questions may be addressed to the agencies listed below.

FOR COLLECTIONS PROJECTS

National Endowment for the Arts
Telephone 202.682.5516
E-mail jeffersk@arts.endow.gov
Web www.arts.gov

National Endowment for the Humanities
Telephone 202.606.8570
E-mail bpaulson@neh.gov_
Web www.neh.gov

Institute of Museum and Library Services
Telephone 202.606.4641
E-mail sshwartzman@imls.gov_
Web www.imls.gov

FOR HISTORIC PROPERTY PROJECTS

National Park Service
Telephone 202.513.7270, press 6
E-mail NPS_treasures@nps.gov
Web www2.cr.nps.gov/treasures

FOR GENERAL INFORMATION

The President's Committee on the Arts
and the Humanities
Telephone 202.682.5409
E-mail choffman@neh.gov
Web www.pcah.gov

APPLICATION SUBMISSION

Applications must be submitted in hard copy. Faxed applications and applications submitted electronically will not be accepted. Applications not received by the deadline and incomplete applications will not be considered. Additional materials sent separately from an application will not be considered part of the application and will not be included in evaluation of the application.

Application materials will not be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS or its partner organizations without permission; appropriate credit would be given for any such use.

A complete application package is:

- One (1) original application (application must be on 2003 form, applications on previous years form will not be considered) and supporting documents, including:
 - Authorizing Official signature; for Federal Agencies, this is the agency head (Application #3).
 - Proof of nonprofit status, if applicable (Application #4).
 - Minimum of four (4), 4"x6" or larger black and white or color photographs. Submission of printed digital photographs will not disqualify an application. However, photographs of lesser quality could affect reviewers' evaluation of an application.
 - Documentation of determination of eligibility for listing in the National Register, if applicable (Application #7).
 - Timeline for project completion (Application #8B).
 - Detailed budget (Application #9).
- Seven (7) copies of the complete application package, including original photographs, not photocopies.
- One (1) additional photocopy of page one of the application.

Applications must be received by Thursday, March 20, 2003. This is NOT a postmark deadline.

SEND APPLICATIONS TO

Save America's Treasures
Heritage Preservation Services, National Park Service
1201 "Eye" Street, NW
6th Floor (ORG. 2255)
Washington, D.C. 20005
(202) 513-7270, press 6

PLEASE NOTE that applications should not be submitted through the US Postal Service. All US Postal Service mail to Federal agencies in Washington, D.C. is being irradiated against anthrax, which can damage or destroy materials and lead to a delay in delivery. You must submit your application via an alternate carrier.

2002 FEDERAL SAVE AMERICA'S TREASURES GRANTS

Alabama

Tuskegee Airmen Oral History Recordings, Tuskegee Airmen National Historic Site, Tuskegee

Award amount: \$ 162,000

The Airmen were the first corps of officer-pilots of color in the United States military. Preservation copies of recorded oral history interviews with surviving Airmen will be produced with this grant.

Arkansas

Lakeport Plantation Home, Lake Village

Award amount: \$ 320,000

Funds will restore the exterior of this 1857-58 Greek Revival cypress frame house, which has been owned by only two families throughout its history.

Arizona

CCC/WPA Collections, 11 National Park Units in Arizona, Colorado and New Mexico

Award amount: \$ 125,000

Funds will be used to conserve and restore metal and wood furnishings made by Depression-era Civilian Conservation Corps and Works Progress Administration workers in eleven Southwestern National Park units.

Kinishba Ruins, Whiteriver

Award amount: \$ 283,000

This National Historic Landmark site is a large and significant example of Pueblo culture in the period of 1150-1400 A.D. Funds will be used to address erosion and structural failures that threaten the site.

Memorial Hall, Phoenix Indian School, Phoenix

Award amount: \$ 200,000

The Mission-Revival style Memorial Hall is the centerpiece of the Phoenix Indian School, the only non-reservation Bureau of Indian Affairs school in Arizona. Funds will assist in the restoration of the building.

California

Gamble House, Pasadena

Award amount: \$ 350,000

The National Historic Landmark Gamble House is the masterwork of the California architects Charles and Henry Greene. Funds will be used to address the deterioration of exterior wood elements.

Keystone-Mast Stereographic Collection, Riverside

Award amount: \$ 500,000

Nearly every known stereo card image in existence was printed from the glass-plate negatives in this 250,000-piece collection. Funds will be used to construct a seismically isolated storage system for this fragile collection.

Pier 1, San Francisco Port of Embarkation, Golden Gate National Recreation Area, San Francisco

Award amount: \$ 341,000

From 1910 to 1963, the National Historic Landmark Port was the point of embarkation for military personnel and supplies in the Pacific. Funds will be used to make Pier 1 weathertight in preparation for a new use.

Colorado

Colorado Fuel & Iron Company Archives, Pueblo

Award amount: \$ 102,000

Funds will be used to conserve and provide archival storage for this collection, which documents the industrial and corporate history of a company whose influence extended to mining, steel, and iron milling and manufacturing across the West.

Yellow Jacket and Shields Pueblos Artifact Collections, Cortez

Award amount: \$ 65,000

The artifacts from these two sites are crucial to understanding the Great Pueblo Period, 1075 - 1300 A.D., of the Colorado Plateau. This grant will support the conservation of the collections.

Connecticut

Wadsworth Athenaeum Museum of Art, Hartford

Award amount: \$ 250,000

The grant will be used to restore the badly deteriorated windows of this 1844 building, which is America's oldest public art museum.

Delaware

New Castle Courthouse, New Castle

Award amount: \$ 200,000

This 1732 Georgian-style National Historic Landmark was an early seat of Colonial government. This grant will be used to address deterioration of the building and antiquated mechanical and electrical systems.

The District of Columbia

Scurlock Photographic Studio Records, Smithsonian Institution, Washington, D.C.

Award amount: \$ 125,000

Images and negatives from the archives of the Scurlock Studio document the social, cultural, and political life in Washington's middle and upper-class African American communities in the first half of the 20th century. This grant will support the creation of preservation copies of all materials.

Tudor Place, Washington, D.C.

Award amount: \$ 100,000

This National Historic Landmark was designed by the architect of the U.S. Capitol and built by George Washington's granddaughter in 1816. This grant will be used to address water penetration in the building.

World Trade Center Model, Octagon Museum/American Architectural Foundation Collection, Washington, D.C.

Award amount: \$ 62,000

This 7'-tall model illustrates the first six buildings of New York's World Trade Center and was fabricated in the model shop of Minoru Yamasaki Associates, the center's architect. The model has been damaged over time, and funds will be used for its restoration.

Florida

Tampa Bay Hotel, Tampa

Award amount: \$ 400,000

The hotel is a quarter-mile long Moorish castle constructed in 1891 by magnate Henry Plant as the flagship hotel for his rail and steamship system. This National Historic Landmark suffers from severe water infiltration, and the grant will be used to repoint masonry and repair windows.

Hawaii

Chamberlain House, Honolulu

Award amount: \$ 310,000

This 1831 National Historic Landmark is one of the earliest surviving examples of American-style domestic architecture in the Hawaiian Islands. The grant will address moisture problems and masonry conservation.

Hawaiian Cultural Collection, Bishop Museum, Honolulu

Award amount: \$ 75,000

This collection documents the cultural and natural heritage of the peoples of Hawaii and is the largest collection of Oceanic material cultural on display in the world. The 1898 building housing the collection lacks climate controls and an effective ventilation system, and this grant will begin to address these issues.

Idaho

Carey Act Maps, Idaho State Historical Society, Boise

Award amount: \$ 73,000

The Carey Act of 1894 authorized states and territories to set aside up to one million acres of Federal land for irrigated farming in order to encourage settlement and development of the arid West. These maps document Idaho's Carey Act projects. This grant will be used to conserve the collection.

Illinois

Columbus Park, Chicago

Award amount: \$ 200,000

Jens Jensen, the dean of Prairie-style landscape architecture, designed this public park. Funds will be used to restore the children's playground, which has been heavily damaged by use and vandalism.

North American Ethnographic and Archaeological Collection, Field Museum, Chicago

Award amount: \$ 400,000

This collection preserves the artistic, ceremonial, and utilitarian material culture of dozens of prehistoric and historic Native American cultures. The grant will provide conservation treatments for the wide variety of objects in the collection.

Iowa

Iowa Battle Flag Collection, Des Moines

Award amount: \$ 144,000

This collection includes over 300 Civil War-era flags from Iowa's volunteer infantry and cavalry regiments and light artillery batteries, as well as Confederate flags captured in battle. The grant will support full conservation treatments of several flags and specialized storage for the entire collection.

Kentucky

Appalshop Archive, Whitesburg

Award amount: \$ 135,000

Appalshop produces music, film, and video of and about the Appalachian region. With this grant, the organization will address conservation of its audio, film, and video archive.

Louisiana

New Orleans Notarial Archives, New Orleans

Award amount: \$ 64,000

This grant will be used to conserve nearly 1400 French Colonial and Spanish Colonial documents dating from 1731 to 1816 and consisting of civil law notarial acts (legal private sector contracts).

Maryland

Charles Carroll House, Annapolis

Award amount: \$ 200,000

This 1706 house was the home of Charles Carroll, the only Catholic to sign the Declaration of Independence. Stabilization and repair of the building's primary structural system will be undertaken with this grant.

George Peabody Library, Baltimore

Award amount: \$ 325,000

Part of the Mount Vernon Square National Historic Landmark District, the library's striking five-story stack room houses 300,000 volumes. The grant will be used to replace an antiquated HVAC system.

Star Spangled Banner Flag House, Baltimore

Award amount: \$ 200,000

This National Historic Landmark was the home of the seamstress who sewed the flag that inspired Francis Scott Key to write the National Anthem. Funds will be used to address invasive moisture problems.

Massachusetts

Fenway Studios, Boston

Award amount: \$ 250,000

Constructed in 1905, the National Historic Landmark Fenway Studios was designed and built to serve as artists' studios and continues in its current use today. Funds will be used to replace a deteriorated roof and rebuild crumbling decorative parapets.

Jeremiah Lee Mansion Wallpaper Collection, Marblehead

Award amount: \$ 70,000

This grant will support the conservation of three sets of rare original mid-18th century English wallpapers in and from the Jeremiah Lee Mansion, a 1768 National Historic Landmark.

Massachusetts Historical Society Manuscript Collection, Boston

Award amount: \$ 169,000

The Society houses thousands of rare books and more than 3,500 collections of personal, family, and institutional papers, including those of Presidents John Adams, John Quincy Adams, and Thomas Jefferson. This grant will be used to install a fire-suppression system in an addition to this National Historic Landmark.

McKim Building, Boston Public Library, Boston

Award amount: \$ 470,000

The library is America's first free publicly-supported municipal library and its 1895 flagship building is a National Historic Landmark. Heavy use has taken a toll on the building, and this grant will be used to restore many of its primary public spaces and features.

Michigan

American Collection, Flint Institute of Arts, Flint

Award amount: \$ 300,000

This collection includes works by major artists representing America's artistic movements from the 18th to the 21st centuries. Individual works have sustained damage and others are threatened by an inadequate art storage vault. Funds will be used to construct a new climate-controlled and secure vault.

Beaver Island Light Station, Beaver Island

Award amount: \$ 150,000

The 1851 light station played a vital role in transportation and shipping on the Great Lakes. The grant will support needed building restoration and a fire suppression system.

Detroit Institute of Arts, Detroit

Award amount: \$ 500,000

The Institute's Auditorium is one of America's first museum theaters specifically built to show motion pictures. This grant will support its restoration.

Rosa Parks Bus, Dearborn

Award amount: \$ 205,000

The Henry Ford Museum and Greenfield Village will use this grant to restore the Montgomery, Alabama bus in which Rosa Parks took her legendary stand for civil rights to its 1955 appearance.

Minnesota

Mimbres Pottery Collection, Minneapolis

Award amount: \$ 116,000

Before they vanished from the archeological record in AD 1150, the Mimbres people produced remarkable black-on-white pottery bowls documenting their world. Funds will support their conservation.

Missouri

John Baker Film Collection, American Jazz Museum, Kansas City

Award amount: \$ 96,000

John Baker billed himself as the world's pioneer jazz film collector, amassing more than 1.5 million feet of film documenting American jazz history spanning the 1920s through the 1970s. Climate-controlled storage will be created, and film repair and conservation will be completed with this grant.

Louisiana Purchase Transfer Collection, William Clark Family Collection, Meriwether Lewis Collection, and Thomas Jefferson Collection, St. Louis

Award amount: \$ 140,000

These collections illustrate the 1804 transfer of the Louisiana Territory to the United States and the subsequent exploration of the new territory by Lewis and Clark. The grant will support appropriate conservation treatments.

Montana

World War II Seventh Ferrying Group Collection, Great Falls

Award amount: \$ 125,000

Under the Lend-Lease Act, the Seventh Ferrying Group adapted U.S. airplanes to Soviet standards and flew the planes to Alaska, where Soviet pilots took over and flew them to the Russian front. Much of this collection of photographs, papers, and objects has been in private hands until recently and has not received museum-standard care. This grant will provide environmentally stable collections storage.

Nebraska

Nebraska State Capitol, Lincoln

Award amount: \$ 500,000

The grant will support the disassembly and reconstruction of the south entrance, promenade stairs, drives, and monumental retaining walls of this National Historic Landmark undermined by water migration.

New Mexico

Daisy Decelerator, Alamogordo

Award amount: \$ 54,000

The U.S. Air Force used the Decelerator to study the effects of acceleration and deceleration on the human body, research that supported air and space programs such as the Mercury and Apollo missions. Grant funds will be used to restore and reassemble the Decelerator.

Institute of American Indian Arts Museum, Santa Fe

Award amount: \$ 250,000

Originally constructed for the Federal Treasury Department, this was one of the Department's first buildings to reflect a regional architectural style, the Pueblo Revival. Funding will be used to replace a deteriorated roof and restore water-damaged interior spaces.

Salmon Ruins Collections, Bloomfield

Award amount: \$ 175,000

These collections are the largest and most complete collections from any excavated site in the American Southwest. This grant will provide conservation for these Chacoan-period artifacts.

New York

Industrial Removal Office Collection, New York

Award amount: \$ 78,000

This collection documents the work of a communal, self-regulating organization established to relocate Jewish immigrants from their home countries and from New York City's urban tenements to jobs and new lives in more than 1500 cities and towns across the country. Preservation microfilm copies will be created with this grant.

LOOK Magazine Photographic Collection, New York

Award amount: \$ 64,000

This 155,000-collection of negatives, prints, slides and color transparencies contains images dating from 1937 through 1965 and touching on all aspects of American life as shown in the pages in *LOOK*. This grant will provide archival storage for the collection.

Luykas Van Alen House, Kinderhook

Award amount: \$ 175,000

This 1737 National Historic Landmark is one of the few surviving examples of rural Dutch architecture in America. Funds will be used to improve site drainage and restore the wood shingle roof and masonry.

New York City Ballet Archives, New York

Award amount: \$ 300,000

Founded by George Balanchine and Lincoln Kirstein in 1948, the Ballet has amassed a major collection of photos, films, sets, costumes, stage designs, musical scores, and personal papers. The grant will enable the company to conserve and provide proper storage for this multimedia collection.

Pollock-Krasner House and Study Center, East Hampton

Award amount: \$ 107,000

This National Historic Landmark was the home and studio of 20th-century American painters Jackson Pollock and Lee Krasner. It contains their personal effects, artist materials, and the studio floor on which Pollock created his masterpieces of direct painting. The grant will fund climate control and a fire-suppression system.

Utica State Hospital, Utica**Award amount: \$ 200,000**

Opened in 1842, this National Historic Landmark was the state's first asylum for the insane poor. Vacant since 1978, this grant will support restoration of the first floor and mechanical systems.

North Carolina**Chowan County Courthouse, Edenton****Award amount: \$ 208,000**

The National Historic Landmark courthouse is the oldest public building in North Carolina and the least altered colonial courthouse in America. This grant will be used to address rising damp and moisture control problems.

Ohio**James Thurber Collection, Columbus****Award amount: \$ 58,000**

The Ohio State University Libraries house the primary collection of the work and personal papers of this 20th-century American humorist. The grant will support paper deacidification and other conservation treatments.

Oregon**Vista House, Crown Point State Park, Corbett****Award amount: \$ 200,000**

The grant will support the restoration of the water-damaged interior of this 1916-18 lookout point along the National Historic Landmark Columbia River Highway.

Pennsylvania**George Washington Sleeping Tent Exterior, Valley Forge National Historical Park, Valley Forge****Award amount: \$ 286,000**

Funds will be used to conserve the sleeping tent exterior used by George Washington in the field during the American Revolution.

Paper Collections, Historical Society of Pennsylvania, Philadelphia**Award amount: \$ 54,000**

The collections contain the only known proof of the printing of the Declaration of Independence, the earliest drafts of the Constitution, and original copies of the Emancipation Proclamation. Conservation treatments for these irreplaceable documents will be completed with this grant.

Lincoln Railroad Station, Gettysburg**Award amount: \$ 125,000**

The foundation of this 1858 railroad station is failing and it suffers from termite damage, both of which will be addressed with this grant.

Moland House, Hartsville**Award amount: \$ 175,000**

The Moland House was the headquarters of General George Washington for several months in 1777. Funds will be used to address moisture and flooding problems.

Pennsylvania's Basic Documents, Native American Deeds, and Proprietary Surveys, Harrisburg**Award amount: \$ 52,000**

These 48 documents, dating from 1681 - 1873, include the Commonwealth's First and Second Frames of Government, deeds negotiated between William Penn and several Native American tribes, and the earliest known surveys of important towns. The grant will fund the conservation of the documents.

Thomas Jefferson Fossil Collection, Academy of Natural Sciences, Philadelphia

Award amount: \$ 63,000

Thomas Jefferson's collection of North American Ice Age mammal fossils led to only one published paper, but his encouragement of others' research had a profound impact on the development of paleontology. The grant will stabilize his collection and provide appropriate permanent storage.

Puerto Rico

Hacienda La Esperanza, Manati

Award amount: \$ 200,000

Funds will be used to stabilize and preserve the machinery and remaining structures of the sugar factory at Hacienda La Esperanza, including an ornate 1861 steam engine manufactured in New York that is the sole surviving six-column engine by an American manufacturer.

Rhode Island

Charles I. D. Looff Carousel, East Providence

Award amount: \$ 150,000

This National Historic Landmark carousel is one of only 15 remaining in the country. Failing foundations that threaten the stability of the carousel and its pavilion will be repaired with this grant.

Schooner Yacht *Coronet*, Newport

Award amount: \$ 350,000

The 1885 *Coronet* is the last remaining American grand yacht of the Gilded Age, with an ornate interior featuring the finest materials of the era. Funds will be used to restore the vessel's hull.

The Breakers, Newport

Award amount: \$ 250,000

Funds will be used to replace the heavily damaged terra cotta roof of this Gilded Age National Historic Landmark mansion.

South Carolina

Fort Hill Collections, Clemson

Award amount: \$ 73,000

This National Historic Landmark was the home of 19th-century Vice-President John C. Calhoun and, subsequently, his son-in-law Thomas Green Clemson. This grant will assist in the conservation of the home's original furnishings, artwork, and books.

Marian McPartland's Piano Jazz Collection, Columbia

Award amount: \$ 81,000

Since 1979, Marian McPartland, one of the world's most skilled improvisational pianists, has hosted the weekly National Public Radio program *Piano Jazz*. Tapes of over 500 programs will be conserved and preservation master copies will be created with this grant.

Texas

LaSalle's *La Belle* Shipwreck & Artifacts, Austin

Award amount: \$ 300,000

This grant will support completion of the conservation of over one million artifacts recovered from the explorer LaSalle's ship *La Belle*, which sank in the 17th century and was discovered remarkably intact in 1995.

Sculptures, Fountain Pylons and Bas-Reliefs, Fair Park, Dallas**Award amount: \$ 200,000**

This grant supports the conservation of the cast-concrete outdoor statuary, fountain pylons, and bas-relief sculpture on the Esplanade of State in the National Historic Landmark Fair Park.

Spanish Colonial Heritage Material, San Antonio**Award amount: \$ 56,000**

Since the late 1960s, archeological excavations at missions and Spanish Colonial sites in and around San Antonio have gathered thousands of artifacts. Outdated conservation and storage methods have contributed to deterioration of the artifacts. Funds will be used to provide conservation and appropriate storage.

Utah**Spring City Old School, Spring City****Award amount: \$ 100,000**

In the 19th century, Brigham Young directed the establishment of more than 400 settlements in the Intermountain West. Spring City is the best-preserved of these Mormon villages, and this grant will assist in the restoration and seismic retrofit of the community's historic school.

Vermont**Painted Theater Curtains of Vermont, statewide****Award amount: \$ 150,000**

This grant will provide stabilization and conservation of 100 colorful painted theater curtains that were commissioned as prominent features of town halls, small opera houses, and theaters across rural Vermont.

Shelburne House, Shelburne Farms, Shelburne**Award amount: \$ 215,000**

Originally a Gilded Age country estate and model farm, Shelburne Farms is now a National Historic Landmark working farm and education center. Grant funds will be used to upgrade the antiquated and inadequate electrical system that poses a risk to the intact Shelburne House and its finishes and furnishings.

St. Johnsbury Athenaeum, St. Johnsbury**Award amount: \$ 399,000**

A local manufacturer built this National Historic Landmark library as a gift to the people of his town in 1871. The building and furnishings remain intact, including the antiquated mechanical and electrical systems that will be replaced with this grant.

Virginia**Menokin, Warsaw****Award amount: \$ 366,000**

The National Historic Landmark Menokin was the home of Francis Lightfoot Lee, a signer of the Declaration of Independence. Funds will be used to conserve the house's finely-detailed interior wood paneling.

Monumental Church, Richmond**Award amount: \$ 319,000**

Designed by noted architect Robert Mills, this National Historic Landmark was constructed in 1812. The grant will be used to halt general deterioration and to restore the building.

USS Monitor Collection, Newport News**Award amount: \$ 100,000**

This grant will support the conservation of the engine, cannon, gun carriages, and other components of the National Historic Landmark Union iron-clad that sank during the Civil War.

Washington Monument Sculpture Group, Richmond**Award amount: \$ 50,000**

The grant will support conservation treatments for the bronze figures and stone structure of this group, which includes the first equestrian statue of George Washington ever commissioned, statues of six other prominent Virginians, and several allegorical figures.

Women's Memorial Collection, Arlington**Award amount: \$ 237,000**

This collection documents the service of women with the U.S. Military from the American Revolution to the present. The grant will be used to conserve the collection and to provide environmentally sound storage for the wide variety of materials and items in the growing collection.

Washington**Tugboat Arthur Foss, Seattle****Award amount: \$ 150,000**

Launched in 1889, this National Historic Landmark tugboat towed logs on the Columbia River and carried supplies to Alaska during the Klondike Gold Rush. Funds will be used to restore the vessel's hull and decks.

Wisconsin**USS Cobia Archival Collection, Manitowoc****Award amount: \$ 100,000**

The grant will support conservation and archival storage of the collection of construction blueprints, operating manuals, and technical guides related to this National Historic Landmark World War II fleet submarine.

Wyoming**Historic Drawings and Documents Collection, Yellowstone National Park, Yellowstone****Award amount: \$ 60,000**

The 15,000 drawings in this collection document work in the nation's first national park from the 19th century to the present. This grant will support conservation of the collection.

Save America's Treasures
FY 2003 Historic Preservation Fund Grants to Preserve
Nationally Significant Intellectual and Cultural Artifacts and Historic Structures and Sites

APPLICATION

Please follow the Guidelines and Application Instructions to complete this application. Applicants must submit one (1) signed original and seven (7) copies of a complete application plus one (1) additional photocopy of this page for each project. See Additional Information on page 7 for program contacts and instructions on how to receive an electronic version of this application.

1. PROJECT INFORMATION

Title of Project (no more than 10 words) _____

Historic Property Address or Location of Collection _____

City _____ County _____ Congressional District _____ State _____ Zip _____

Type of project (select only one)

Historic district _____ Site _____ Building _____ Structure _____ Object _____

Artifact _____ Collection _____ Document _____ Sculpture _____ Work of art _____

Amount Requested (Federal share) \$ _____ TOTAL Project Cost \$ _____

2. APPLICANT AND PROJECT DIRECTOR

APPLICANT AGENCY / ORGANIZATION

Authorizing Official's Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ e-mail _____

PROJECT DIRECTOR (if different from Authorizing Official)

Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ e-mail _____

3. SIGNATURE OF AUTHORIZING OFFICIAL The applicant's authorizing official must sign and date this form.
Signatures must be original and in ink.

Signature _____ Date _____

4. OWNERSHIP AND PROOF OF NONPROFIT STATUS

Does the applicant own this property or collection?

_____ Yes _____ No.

If the applicant does not own this property, attach a letter explaining the relationship between the owner and the applicant and the authority under which the applicant will be the grantee of record to undertake preservation work on the property or collection. The letter must be on the owner's letterhead and must be signed by the owner's authorizing official.

If the applicant is not a Federal agency, proof of nonprofit status must be attached to this application. Proof of nonprofit status may be:

- A copy of the Federal IRS letter indicating the applicant's eligibility for nonprofit status under the applicable provisions of the Internal Revenue Code of 1954, as amended.
- An official document identifying the applicant as a unit of state or local government or other tax exempt multipurpose organization. If prepared specifically for this application, the certification must be on the parent organization letterhead and certified by an official of the parent organization.

Please note – A letter of sales tax exemption is not acceptable as proof of nonprofit status.

5. DOCUMENTATION

A minimum of four (4), 4"x6" or larger black and white or color photographs must accompany each copy of the application. Two must be general views of the historic property or collection, and the other two must document the threat or damage. Photographs must be labeled. Photocopies and photographs submitted electronically will not be accepted. Photographs will not be returned. **Please note** – Submission of printed digital photographs will not disqualify an application; however, photographs of lesser quality could affect reviewers' evaluation of an application.

6. PROJECT SUMMARY

In the space below, briefly summarize the proposed project. Discuss the national significance of the resource, its current condition, the nature of the threat, and the proposed preservation and/or conservation work. One continuation sheet may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.

7. NATIONAL SIGNIFICANCE

Applications not meeting this criterion will not receive further consideration. Complete either section A or section B, as appropriate.

A. FOR HISTORIC PROPERTIES

Check one of the following and complete item "e".

The district, site, building, structure, or object is:

- a) _____ **Designated as a National Historic Landmark.**
- b) _____ **Listed in the National Register of Historic Places for national significance. Please note that properties can be listed in the National Register for their significance at the local, state, or national level; most properties are not listed for national significance.** The level of significance can be found in Section 3 - State/Federal Agency Certification of the property's approved National Register nomination. Contact your State Historic Preservation Office (SHPO) if you have questions about the level of significance or do not have a copy of the approved nomination. If the property is listed for local or state significance, please go to item "d" below.
- c) _____ **Determined eligible for listing in the National Register of Historic Places for its national significance by the Keeper of the National Register.** Documentation of this determination by the Keeper must be attached to the application. If funded, the grantee must submit a National Register nomination to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in section 9 of the project budget.
- d) _____ **Evaluated as being eligible for listing in the National Register of Historic Places by the State Historic Preservation Office (SHPO).** The SHPO evaluates a property according to criteria laid out in 36 CFR 60 - *National Register of Historic Places* and may determine that the property is eligible for listing for its significance at the local, state or national level. The property must be determined to be eligible for listing for its national significance in order to be eligible for a Save America's Treasures grant. **A letter from the State Historic Preservation Office clearly stating that the building has been evaluated and is considered to be eligible for listing for its national significance and explaining the reasons why it is nationally significant must be attached to this application. Letters sent separately will not be considered part of the application.** If funded, the grantee must submit a National Register nomination, or an amended nomination supporting the national significance if the property is currently listed for its state or local significance, to the State Historic Preservation Office within 12 months. Nomination preparation costs may be included in section 9 of the project budget.
- e) Briefly explain the reasons why the property is nationally significant; one continuation form may be attached. If you checked "a" or "b" above, you may attach a copy of Section 8, Statement of Significance of the property's National Register nomination form instead of writing a narrative.

7. NATIONAL SIGNIFICANCE (CONTINUED)

B. FOR COLLECTIONS.

In the space below, describe the collection and provide a justification of the national historical, artistic, scientific and / or cultural significance of the collection. Guidance on national significance is provided in the Guidelines and Application Instructions, page 3. The justification must be clear to individuals not familiar with the collection. Applicants are strongly encouraged to provide brief, concise narratives.

8. PROJECT DESCRIPTION

Additional sheets may be attached; however, applicants are strongly encouraged to provide brief, concise narratives.

A. WHAT IS THE THREAT TO THE HISTORIC PROPERTY OR COLLECTION? Briefly describe the current physical condition and the source(s) and effect(s) of the threat, danger or damage to the historic property or collection.

B. WHAT WORK WILL BE SUPPORTED BY THIS GRANT AND HOW WILL IT ADDRESS THE THREAT TO THE HISTORIC PROPERTY OR COLLECTION? Briefly describe the key project activities and products to be supported by this grant and the required non-Federal matching share. Describe how the work will significantly diminish or eliminate the threat, danger or damage described above. List the key personnel undertaking the work and briefly describe their qualifications. If personnel have not been selected, briefly describe the qualifications you will require. (Please note: Do not send vitae. Grantee consultants must be selected competitively.) Describe how the project will have a clear public benefit. Explain how your organization will ensure continued maintenance of the historic property or collection in the context of your organization-wide preservation or conservation activities. On a separate sheet, provide a timeline for project completion, including each major activity with a schedule for its completion and its cost. Projects must be completed within the grant period, which is generally 2 to 3 years.

9. PROJECT BUDGET AND FINANCIAL INFORMATION

A. PROJECT BUDGET

Using this budget format, outline the project budget on a separate sheet. Each cost item must clearly show how the total charge for that item was determined. All major costs must be listed, and all cost items should be explained in the narrative of the application. The budget must include at least the minimum required match (e.g., if applying for a \$300,000 grant, the budget must describe at least \$600,000 of costs/work.) All non-Federal matching share must be cash expended or services donated during the grant period, which is generally 2 to 3 years and is specified in the grant agreement.

1. Personnel. Provide the names and titles of key project personnel. Please note that grant funds may not be used to pay Federal employee salaries, nor may Federal salaries be used as match/cost share.

Name/Title of Position	Wage or Salary	Federal Grant Funds	Match /Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

2. Fringe Benefits. If more than one rate is used, list each rate and the wage or salary base.

Rate	Salary or Wage Base	Federal Grant Funds	Match / Cost Share (if any)	Total
% of	\$	\$	\$	\$
Subtotal		\$	\$	\$

3. Consultant Fees. This should include payments for professional and technical consultants participating in the project.

Name and Type of Consultant	# of Days	Daily Rate of Compensation	Federal Grant Funds	Match/Cost Share (if any)	Total
		\$	\$	\$	\$
Subtotal			\$	\$	\$

4. Travel and Per Diem. Indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs.

From/To	# of People	# of Travel Days	Subsistence Costs (Lodging and Per Diem)	Transportation Costs (Airfare and Mileage)	Federal Grant Funds	Match/Cost Share (if any)	Total
					\$	\$	\$
Subtotal					\$	\$	\$

5. Office Supplies and Materials. Include consumable supplies and materials to be used in the project and any items of expendable equipment, i.e., equipment costing less than \$5000 or with an estimated useful life of less than two years. Equipment costing more than that should be listed in the Equipment category (Category 6, below).

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
		\$	\$	\$
Subtotal		\$	\$	\$

6. Equipment. List all equipment items in excess of \$5000. Items worth less than \$5000 or that have a useful life of less than two years must be listed in the Supplies and Materials category (Category 5).

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

7. Construction/Conservation Materials. If this a "lump sum" amount supplied by an architect or contractor, please explain briefly what work items are included in the lump sum.

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

8. Other (specify).

Item	Cost	Federal Grant Funds	Match / Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

BUDGET SUMMARY

Enter category totals here

Category	Federal Grant Funds	Match/Cost Share	Total
1. Personnel	\$	\$	\$
2. Fringe Benefits	\$	\$	\$
3. Consultant Fees	\$	\$	\$
4. Travel and Per Diem	\$	\$	\$
5. Supplies and Materials	\$	\$	\$
6. Equipment	\$	\$	\$
7. Construction/Conservation Materials	\$	\$	\$
8. Other	\$	\$	\$
TOTAL PROJECT COSTS.	\$	\$	\$

9. PROJECT BUDGET AND FINANCIAL INFORMATION (CONTINUED)

B. WHAT ARE THE SOURCES OF THE NON-FEDERAL MATCHING SHARE?

List the sources and amounts of the required dollar-for-dollar non-Federal matching share, which can be cash, donated services, or use of equipment. Federal appropriations or other Federal grants (except CDBG grants from the Department of Housing and Urban Development) may not be used for match. All non-Federal matching share must be used during the grant period, which is generally 2 to 3 years, to execute the project. Is the matching share secured and available? If not, explain.

C. NON-FEDERAL APPLICANTS ONLY

Organization's non-Federal operating budget for the most recently completed fiscal year:

Year _____ Non-Federal budget _____

FOR ADDITIONAL INFORMATION

Applicants can obtain an electronic version of the instructions and application at the following web sites. Questions may be addressed to the agencies listed below.

FOR COLLECTIONS PROJECTS

National Endowment for the Arts
Telephone 202.682.5516
E-mail jeffersk@arts.endow.gov
Web www.arts.gov

National Endowment for the Humanities
Telephone 202.606.8570
E-mail bpaulson@neh.gov
Web www.neh.gov

Institute of Museum and Library Services
Telephone 202.606.4641
E-mail sschwartzman@imls.gov
Web www.imls.gov

FOR HISTORIC PROPERTY PROJECTS

National Park Service
Telephone 202.513.7270, press 6
E-mail NPS_treasures@nps.gov
Web www2.cr.nps.gov/treasures

FOR GENERAL INFORMATION

The President's Committee on the Arts
and the Humanities
Telephone 202.682.5409
E-mail choffman@neh.gov
Web www.pcah.gov

SEE PAGE 9 FOR APPLICATION SUBMISSION

APPLICATION SUBMISSION

Applications must be submitted in hard copy. Faxed applications and applications submitted electronically will not be accepted. Applications not received by the deadline and incomplete applications will not be considered. Additional materials sent separately from an application will not be considered part of the application and will not be included in evaluation of the application.

Application materials will not be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS or its partner organizations without permission; appropriate credit would be given for any such use.

A complete application package is:

- One (1) original application (application must be on 2003 form, applications on previous years form will not be considered) and supporting documents, including:
- Authorizing Official signature; for Federal Agencies, this is the agency head (Application #3).
- Proof of nonprofit status, if applicable (Application #4).
- Minimum of four (4), 4"x6" or larger black and white or color photographs (Application #5). Submission of printed digital photographs will not disqualify an application. However, photographs of lesser quality could affect reviewers' evaluation of an application.
- Documentation of determination of eligibility for listing in the National Register, if applicable (Application #7).
- Timeline for project completion (Application #8B).
- Detailed budget (Application #9).
- Seven (7) copies of the complete application package, including original photographs, not photocopies.
- One (1) additional photocopy of page one of the application.

Applications must be received by Thursday, March 20, 2003. This is NOT a postmark deadline.

SEND APPLICATIONS TO

Save America's Treasures
Heritage Preservation Services, National Park Service
1201 "Eye" Street, NW
6th Floor (ORG. 2255)
Washington, D.C. 20005
(202) 513-7270, press 6

PLEASE NOTE that applications should not be submitted through the US Postal Service. All US Postal Service mail to Federal agencies in Washington, D.C. is being irradiated against anthrax, which can damage or destroy materials and lead to a delay in delivery. You must submit your application via an alternate carrier (FedEx, UPS, DHL or other.)